

MANUAL 6 – CREATE AND/OR LINK COMPONENTS TO ACTIVITIES

Version 2.0

STEP 1 – COMPONENTS SCREEN

The screenshot shows the 'Components' screen in the noclaims application. The left sidebar contains a navigation tree with 'Contractors BV' at the top, followed by countries (Belgium, Germany, Netherlands), and then 'Region North' which is expanded to show 'Building 01', 'Building 02', and 'Building 03'. 'Building 01' is selected. The main content area has a top navigation bar with tabs for 'Asset details', 'Activities', 'Tickets', 'Building dossiers', 'Components', and 'Invoices'. The 'Components' tab is active. Below the tabs is a table with columns: Asset, Serial number, Name, Location, and Category. The table contains three rows of component data. Above the table are buttons for '+ Create component', 'Export to Excel', and 'Export to PDF', along with a 'Change component Filter' dropdown. Two green callout boxes with arrows point to the 'Components' tab and the '+ Create component' button. The first callout box is labeled '1A. Go to 'Components'' and the second is labeled '1B. Create component'.

Home English (United States)

Asset details | Activities | Tickets | Building dossiers | **Components** | Invoices

+ Create component | Export to Excel | Export to PDF
Change component Filter

Asset	Serial number	Name	Location	Category
Contractors BV » Netherlands » Region North » Building 01	123	Elevator A	Tower 1	05.10 Lift and Conveyor Installations
Contractors BV » Netherlands » Region North » Building 01	345	Elevator B	Tower 2	05.10 Lift and Conveyor Installations
Contractors BV » Netherlands » Region North » Building 01	456	Escalator	Tower A	05.10 Lift and Conveyor Installations

Contractors BV » Netherlands » Region North » Building 01

1A. Go to 'Components'

1B. Create component

STEP 2 – CREATE COMPONENT

Create component

Component
template

 select

2A. Click on 'select (template)'

Name *

Serial number

Category

 select

Location

Description

Tag

+ Add tag

Memo

🔗 Link and create activities (0)

🔗 Link and create building dossier items (0)

↺ Cancel

✓ Save

STEP 3 – SELECT COMPONENT TEMPLATE (FROM LIST)

Select component template

Component templates

The interface shows a list of component templates with the following columns: Name, Description, Owner, and Category. A green circle highlights the row for 'Droge blusleiding(en)'. A green arrow points from a callout box to this row.

Name	Description	Owner	Category
BMI en OMI		Bouwinvest	Services » Fire and Lightning Protection
Rookbeheersingssysteem		Bouwinvest	Services » Fire and Lightning Protection
Brandscheidingen	Brandbestrijdingsmiddelen	Bouwinvest	Services » Fire and Lightning Protection
Noodverlichting en vluchtverlichting		Bouwinvest	Services » Fire and Lightning Protection
Brandblussers	Brandbestrijdingsmiddelen	Bouwinvest	Services » Fire and Lightning Protection
Brandslanghaspels	Brandbestrijdingsmiddelen	Bouwinvest	Services » Fire and Lightning Protection
Droge blusleiding(en)	Brandbestrijdingsmiddelen	Bouwinvest	Services » Fire and Lightning Protection
Sprinklerinstallaties, SMC	Brandbestrijdingsmiddelen	Bouwinvest	Services » Fire and Lightning Protection
NSA / UPS		Bouwinvest	Services » Electrical Installations
Bliksembeveiliging		Bouwinvest	Services » Fire and Lightning Protection
Luchtbehandelingsysteem		Bouwinvest	Services » Space Heating and Air Conditioning
Koelinstallatie / airco		Bouwinvest	Services » Space Heating and Air Conditioning

3A. Select template (if available)

STEP 4 – VERIFY AND ADD RELEVANT INFORMATION

Create component (Asset: test object)

The screenshot shows a form for creating a component. The form is divided into several sections: Component template, Name, Category, Description, Memo, and a bottom navigation bar. Annotations in green boxes with arrows point to specific fields: '4A. Template is now loaded' points to the 'Component template' dropdown; '4B. Add information' points to the 'Serial number', 'Location', and 'Description' fields; '2C. Link (or create) activities' points to the 'Link and create activities (0)' button.

Component template	Noodverlichting en vluchtverli <input type="button" value="select"/>	Serial number	<input type="text"/>
Name *	Noodverlichting en vluchtverlichting	Location	<input type="text"/>
Category	05.11 Fire and Lightning Protection <input type="button" value="select"/>	Tag	<input type="button" value="+ Add tag"/>
Description	<input type="text"/>		
Memo	<input type="text"/>		

4A. Template is now loaded

4B. Add information

2C. Link (or create) activities

STEP 5 – LINK ACTIVITY(IES) TO THE COMPONENT

Select the activities you want to add or remove

Activities that are/ will be linked are indicated in color blue + symbol

5A. Select the activities that need to be linked to this building dossier item.

Please note that there is a filter option...

▼ Change activity filter

Asset	Deadline		Description	Supplier		
test object	07/14/2017	●	Dak inspectie		↻	🔍
 test object	07/26/2017	●	Brand- en rookwerende scheidings (Inspectie)		↻	🔍
 test object	07/07/2018	●	Dak inspectie		↻	🔍
test object	07/07/2018	●	Brand- en rookwerende scheidings (Inspectie)		↻	🔍

+ Add activity

↻ Cancel

✓ Save

If the activity is not in the list 'add (create) activity'.

5B. Save

STEP 6 – VERIFY AND CONFIRM

Are you sure?

The link to the following item(s) will be added:

Asset	Deadline 		Description	Supplier
test object	07/26/2017		Brand- en rookwerende scheidings (Inspectie)	
test object	07/07/2018		Dak inspectie	

6A. Verify if the correct activities will be linked.
If yes, click 'continue'.
If no click 'cancel'.

 Cancel

 Continue